

Dale Hoffman 4-H Memorial Fund

Placement of Funds:

1. Collected funds will be placed at the Wyoming State 4-H Foundation under a Laramie County 4-H special budget line titled Dale Hoffman 4-H Memorial Fund. The sum of the funded scholarships will be transferred to the Laramie County 4-H Council Account and dispersed in accordance with the individual scholarships.
2. These funds shall be used only for the purposes listed below.
3. 4-H Council Fund will pay the loan amounts to qualifying 4-H members and collect the money paid back at the termination of the loan/loans. The remaining money will then be transferred back to the Dale Hoffman Memorial Fund at the Wyoming State 4-H Foundation.

Use of Funds:

1. These funds will be used to provide seed money (Max of \$150 per applicant) for 4-H members to buy small livestock rabbits, poultry, goats, and feed, and equipment for these projects.
2. Loan Details:
 - a. To obtain a loan 4-Hers must complete the Dale Hoffman 4-H Memorial Fund Application Form. (See Attached form)
 - b. Loan amounts will be based off of reasonable estimates provided by the youth during the application process.
 - c. Loan length will be for one 4-H year, beginning when the loan is granted and ending September 30th each year.
 - d. 4-H member must show the project animal(s) at the Laramie County Fair.
 - e. At the end of the loan period members must complete the following:
 - a. Pay 1/3 of the loan amount back to the Dale Hoffman Memorial Fund.
 - b. Save 1/3 of the loan amount in the account that they determine is best to be used in future livestock endeavors or life impacting opportunities.
 - f. 4-H member must submit a completed record book including appropriate project records for the funded project by the county record book deadline.
 - g. Completed application forms are due in the Extension Office by January 11th or the last working day before. Applications will be reviewed and money will be awarded in February.
 - h. 4-H member is eligible to re-apply for these funds for two years provided they complete all necessary requirements their first year.
 - i. The member will repay the loan in full if the project is not completed as required.
3. Loan Selection: A selection committee of 4-H members and leaders will be determined by the Dale Hoffman family and the Laramie County Extension Office.

**Dale Hoffman
Memorial Fund
Loan Application Form**

1. Name: _____
 Address: _____
 Phone: _____
 4-H Club Name: _____
 Your Age _____ Years in 4-H: _____

2. Which project are you requesting funding for? _____

3. Amount of Loan you are requesting (Max of \$150): _____

4. Why did you choose this project? What is your vision for your project in the long term future?

5. Please list below how you determined the amount of money you are requesting. Attach additional pages if necessary.

Animal, Equipment, Feed, Etc.	Amount
Total Requested Funds	

6. Please list the name of an adult(s) who will help you with your project.

7. What type of housing will you provide for your animals? Please be specific: shelter, heat, food and water facilities, etc...

8. Please prepare a proposed budget that includes projected expenses and income outside of the money you are requesting. Income could include money you earn, money from parents, etc. Expenses should include price of animal, feed, health care, show expense, etc.

Estimated Income (Source, Use, Purpose)	Amount
Total Estimated Income	

Proposed Expenses (Describe)	Amount
Total Estimated Expense	

9. If I received this loan I agree to comply by the above requirements. I understand that if I have questions or concerns during my project I will contact the Laramie County Extension Office immediately. I agree to repay the loan in full if I do not complete the project as required.

To the best of my knowledge the above information is accurate and true and I agree to the terms set forth in this loan agreement.

4-H Member

Parent/Legal Guardian

Office Use Only

Amount of Loan Funded _____

Comments/Recommendations to youth: