Checking Project Enrollments on ZSuite

1. **Log in to your ZSuite account**

2. **From your dashboard, click the name of the member whose project enrollment you want to check**

3. Click on Club Member Projects in the drop down

4. You will then be able to see a list of projects that member is enrolled in

5. To add or remove projects: Click on Back to Household, reselect the member, and click Update Enrollment → Clubs → Add Project (or the x to remove the project) then Submit