

# ZSuite 4-H Enrollment



## New Family Profile

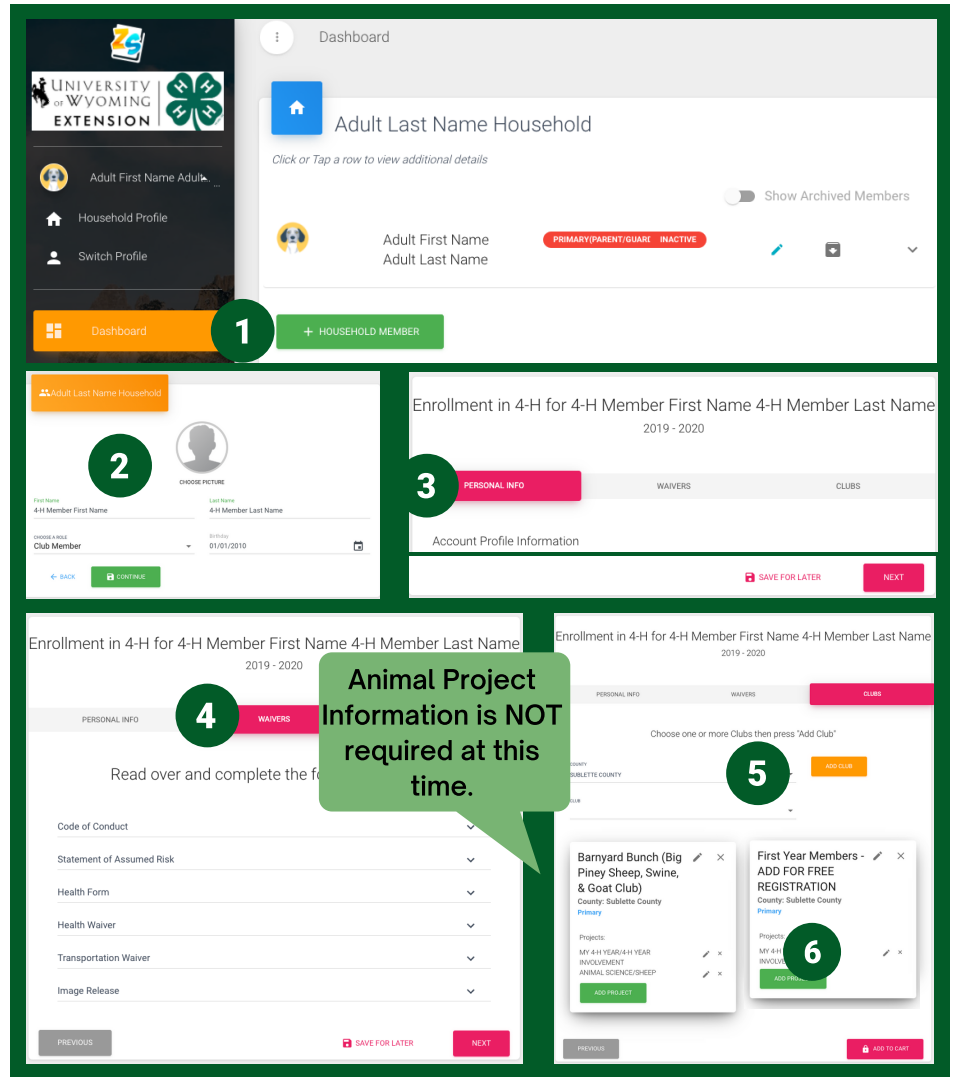
If you've never signed in to ZSuite before, follow these steps:

1. Go to <https://4h.zsuite.org/>
2. As a Family creating a new Profile, select **SIGN UP**
  - a. Fill in all of the fields, select **LET'S GO!**

## Adding 4-H Members

You are now on the **Dashboard** tab

1. Select **+ Household Member**
2. Fill out 4-H Member's info, select **Continue**
3. Fill out PERSONAL INFO, select **Next**
4. Fill out all six drop down WAIVERS, then select **Next**
5. Dropdown to your CLUB, select **Add Club**  
select **Add Project**



*If you are interested in*

*Junior Leaders*

*Livestock Judging Team*

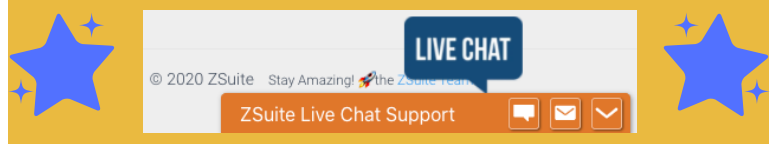
*Livestock Skillathon Team*

*make sure to add them as a Club.*

6. Select **Add to Cart** and then you can either **+Add Enrollment** or **Submit**. Must be submitted to be complete.

**First Year 4-H Members, make sure to add the First Year Member "Club". This will waive the Enrollment Fee.**

**If you need assistance, don't hesitate to select the ZSuite LIVE CHAT!**



**Once submitted, your Enrollment will change from Pending Approval to Active when the Extension Office receives payment!**