

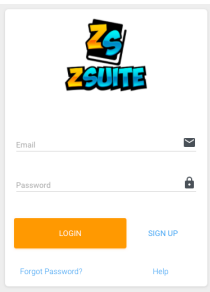
# ZSuite 4-H Enrollment



## Existing Family Profile

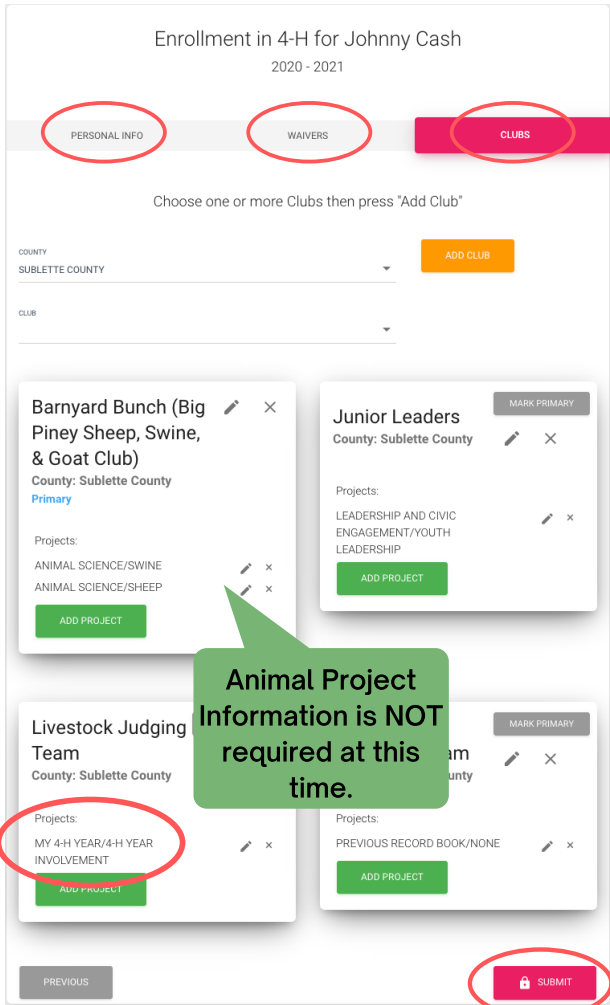
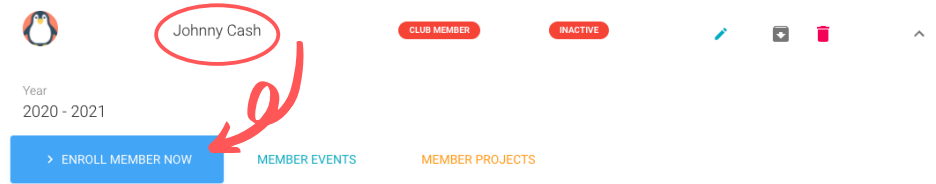
Enrollment must be done **ANNUALLY** to stay *active* in 4-H!

Go to <https://4h.zsuite.org/>



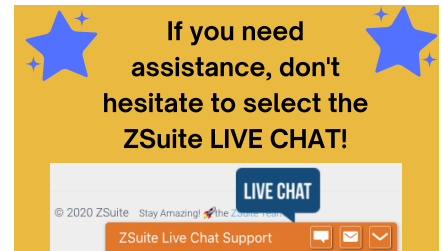
1. Use the same email & password you used to sign up, select **LOGIN**
2. Choose the **PRIMARY ACCOUNT** to enroll 4-H Members
3. You will see a list of the household members & their current enrollment status.
  - a. **Red = INACTIVE 4-H Member**
  - b. **Green = ACTIVE 4-H Member**
4. Select the 4-H Member's Name you wish to update, select **ENROLL MEMBER NOW**
5. **IF YOU DO NOT SEE A NAME LISTED**, You will need to ADD A HOUSEHOLD MEMBER

**First Year 4-H Members, make sure to add the First Year Member "CLUB". This will waive the Registration Fee.**



6. Fill out 4-H Member's info, select **Continue**  
Fill out PERSONAL INFO, select **Next**  
Fill out all six drop down WAIVERS, then select **Next**  
Dropdown to your CLUB, select **Add Club**
  - a. Select **Add Project**

*If you are interested in*  
*Junior Leaders*  
*Livestock Judging Team*  
*Livestock Skillathon Team*  
*make sure to add them as a Club.*



7. Select **Add to Cart** and then you can either **+Add Enrollment** or **Submit**. Must be submitted to be complete.

**Once submitted, your Enrollment will change from Pending Approval to Active when the Extension Office receives payment!**